

**GST MICHIGAN WORKS
WORKFORCE DEVELOPMENT BOARD
VIRTUAL MEETING MINUTES**

**FRIDAY, SEPTEMBER 11, 2020
9:36 A.M.**

I. Call to Order and Introductions

The meeting was called to order at 9:36 a.m. by Chair, Leanne Panduren. Members present at the virtual meeting are noted by the X.

Peter Batistoni		Sandi Mose (Jeff Cook)	X
Dennis Collison		Leanne Panduren	X
Tracie Lewis-Jennings (Patrick Hurst)	X	Lisa Rogers	X
Glenda Dunlap	X	Mark Ransford	
Matt Ernst (Brenda Hinds)	X	Chuck Kunisch	
Scott Turner (Megan Jacobs)	X	Annette Schlaud (Mary Shelton-Weise)	X
Howard Hipes	X	Jessica Joiner (Verona Terry)	X
Gerald Kariem (Brett Baker)		Kendra Stone	X
Kyle McCree (Michele Eaton)	X	Harold Harrington	X
Scott Avendt	X		
Vicky Schultz (Melissa Mehalko)	X		

15 members were present.

II. Approval of Agenda

The WDB Chair Leanne Panduren, called for approval of the Amended Agenda, adding item IV d.

Scott Turner moved to approve the amended agenda. Glenda Dunlap supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for a vote.

All present voted AYE.

MOTION PASSED.

III. Public Comments

There were no public comments

IV. Action Items

A. Approval of Minutes

Harold Harrington moved to approve the June 12, 2020 minutes. Scott Turner supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for a vote.

All present voted AYE.

MOTION PASSED.

B. Approval of July & August Plans

Kyle McCree moved to approve the July & August Plans. Scott Turner supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for a vote.

All present voted AYE.

MOTION PASSED.

C. Approval of July & August Policies

Vicky Schultz moved to approve the July & August Policies. Lisa Rogers supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for a vote.

All present voted AYE.

MOTION PASSED.

D. Approval of Digital Marketing Services Recommendation

Scott Turner moved to approve the Digital Marketing Services extension recommendation. Verona Terry supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for a vote.

All present voted AYE.

MOTION PASSED

V. Approval of Finance Report

Kelly Cook presented the financial report for July 1, 2019 – June 30, 2020 and July 1, 2020 – July 31, 2020, noting we are underspent in some programs due to the virus. Howard Hipes moved to approve the report. Annette Schlaud supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for vote.

All present voted AYE.

MOTION PASSED.

VI. CEO Update - Jody Kerbyson

- Jody Kerbyson updated everyone on the use of federal CARES Act funds for the Future for Frontliners program. Training is available for Frontliners who have worked through the second quarter of the pandemic to gain skills needed to obtain high-demand, high-wage careers.
- She also shared some UIA statistics regarding the number of people receiving benefits and the funding spent.
- GST continues to assist the UIA with providing services to their claimants.
- \$300 additional UIA payments are set to start being paid to UI claimants.
- GST Michigan Works! staff has continued to work primarily remotely with some appointments being scheduled as necessary.
- A Virtual Job Fair is scheduled for October 15th in partnership with the State. We plan to have 25+ employers.

- MiCareerQuest will not happen this year. We considered some type of virtual event.
- Jody Kerbyson has been busy hosting virtual legislative visits.
- GST continues to use this time to provide staff with the necessary tools and training to perform their job duties as effectively as possible.

VII. Informational Items

- We plan to conduct the Election of Officers at our December 11th meeting.
- As part of the Talent Talk Newsletter, staff member Scott Beattie was recognized. He will be highlighted as a Shining Star at the upcoming virtual Michigan Works conference.
- A Conflict of Interest Attestation is included in the packet today. All WDB members are asked to complete that form and return it to staff.

VIII. Partner Agency Update

Michigan Rehabilitation Services – Tracie Lewis-Jennings

- Thanks to Jody and her staff who are the unsung heroes, working in the shadows during these times.
- MRS is running virtually. We are working with school districts providing job readiness and other supports. We are not seeing clients face-to-face. However, we are working with 2300 customers.
- October is National Disability Awareness Month. A virtual conference is planned.

Department of Health & Human Services – Sandi Mose

- Have seen a 6% increase in MDHHS cases in the GST MI Works counties since January.
- MDHHS staff continue to work from home until the end of October. Will hear in early October if it is to be extended further.
- Open for appointment only – everything we do can be done over the phone.

Questions?

- Genesee, Shiawassee, St. Clair, Sanilac Counties – Call **Client Connect 844-464-3447**
- All other counties in the GST MIWorks! area should call the local DHHS office number.
- If someone needs help applying for Medicaid, they may call (800)642-3195
- If someone needs help applying for food assistance, they may call (888) 544-8773
- Also can apply at www.michigan.gov/mibridges

Karen Southgate, Huron County area of MDHHS informed members they are also working from home.

Adult Education – Annette Schlaud

- We are taking advantage of trainings through the Community College.
- Providers in the area have met.
- We are presently seeing students face-to-face.

IX. Board Member Comments/Other

Chair, Leanne Panduren spoke on September 11th and what today really is.

Mercedes Chavez from Telamon, representing Don Kuchnicki, gave an overview of Telamon. She expressed appreciation for the opportunity to be present and complimented the WDB on the work they are doing.

X. Adjournment

Seeing no other business, Chair Leanne Panduren called the meeting adjourned at 10:45 a.m.

Respectfully submitted,
Sandi Mose, Secretary
Helen Brown, Support Staff



Sandi Mose, Secretary

12-11-20

Date

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