

**GST MICHIGAN WORKS  
WORKFORCE DEVELOPMENT BOARD  
MEETING MINUTES**

**FRIDAY, DECEMBER 13, 2019  
9:32 A.M.**

I. Call to Order and Introductions

The meeting was called to order at 9:32 a.m. by Chair, Leanne Panduren. Members present are noted by the X.

Peter Batistoni		Sandi Mose (Jeff Cook)	x
Dennis Collison	x	Leanne Panduren	x
Tracie Lewis-Jennings (Patrick Hurst)	x	Lisa Rogers	x
Glenda Dunlap	x	Mark Ransford	x
Matt Ernst (Brenda Hinds)	x	Chuck Kunisch	x
Scott Turner (Megan Jacobs)	x	Annette Schlaud	x
Howard Hipes		Jessica Joiner (Verona Terry)	x
Gerald Kariem (Brett Baker)		Kendra Stone	x
Kyle McCree (Michele Eaton)	x	Laura Zuck	x
Scott Avendt		Harold Harrington	x
Vicky Schultz (Melissa Mehalko)	x		

II. Public Comments

There were no public comments.

III. Election of Officers for 2020

Mark Ransford moved that the present officers hold their positions for 2020. Those officers being:

Chair: Leanne Panduren

Vice Chair: Dennis Collison

Secretary: Sandi Mose

Scott Turner supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for vote.

All present voted AYE.

MOTION PASSED.

IV. Presentation

Dean Keipert gave a presentation on the 3Sixty Interactive Digital Marketing services he provides for GST Michigan Works. We utilize 360 services for social media, The Works podcast,

blog, a digital magazine and graphic design. They also do special project promotions upon request.

V. Action Items

- A. Approval of Minutes  
Scott Turner moved to approve the September 13, 2019 minutes. Glenda Dunlap supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for a vote.  
All present voted AYE.  
MOTION PASSED.
- B. Approval of CEAC Members and Metrics  
Jody Kerbyson explained the appointment of members and the metrics. Dennis Collison moved to approve the appointments and metrics. Kyle McCree supported the motion. Chair, Leanne Panduren called for discussion. Chair Leanne Panduren called for vote.  
All present voted AYE.  
MOTION PASSED.
- C. Approval of December 13, 2019 Local Policies  
JulAnn Kuenzli spoke on the Out-of-School Youth Incentive Payment Policy, 17-02, c3 as well as the Youth – Unable to Compute or Solve Problems Policy, 18-04 c1. Vicky Schultz moved to approve the policies. Scott Turner supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for vote.  
All present voted AYE.  
MOTION PASSED.
- D. Approval of December 13, 2019 Plans Update  
Sharon Bowen gave a summary of the plans before the board. Those plans included Michigan Works System Plan, Going Pro Apprenticeships Success Coordinator, Healthy Michigan Plan and the Healthy Michigan Plan Navigator. Scott Turner moved to approve the Plans update. Kyle McCree supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for a vote.  
All present voted AYE.  
MOTION PASSED.
- E. Approval of 2020 Meeting Schedule  
Scott Turner moved to approve the 2020 Meeting Calendar. Vicky Schultz supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for vote.  
All present voted AYE.  
MOTION PASSED.
- F. Approval of Monitoring Services Recommendation

Vicky Schultz moved to approve the Monitoring Services recommendation of Gaffney & Associates for 1/1/2020 – 9/30/20 in the amount of \$29,000. Tracie Lewis-Jennings supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for vote.

All present voted AYE.

MOTION PASSED.

VI. Approval of Finance Report

Kelly Cook presented the Grant Budget and Expenditure Report for 7-1-19 – 6-30-20. Dennis Collison moved to approve the report. Kyle McCree supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for vote.

All present voted AYE.

MOTION PASSED.

VII. CEO Update - Jody Kerbyson

- Jody Kerbyson spoke on CEAC and the connection between education and employers.
- October 15, 2020 is the planned date for our next MiCareer Quest event. We plan to show a video at the next board meeting of the event. This year's event was a huge success. The students expressed positive comments about the day.
- JMG has expanded and we now have additional programs in Vassar and Lapeer.
- Medicaid work requirements take effect in January. We are preparing staff to be ready.
- The Going Pro funding has been removed from the state's budget. Work is being done to help inform of the benefits of the program in hopes funding will be restored. We will update you when we get additional information.

VIII. Informational Items

Jessica Billiau spoke on and passed out Talent Talk, GST's Newsletter. Highlight this quarter was the MiCareer Quest event. 2,328 students were present, 147 chaperones, 115 volunteers and over 200 exhibitors representing careers. In our traffic report, Genesee County alone, had a total of 16,844 visits to the service center from July through September with a total of 24,739 over all the centers.

Sheila Rock informed the group of the partnership we have established with DTE. They are opening a Call Center in Cass City and will be conducting interviews at our Marlette office regarding job placements. We plan to also do this at our Caro office.

IX. Partner Agency Update

Michigan Rehabilitation Services – Tracie Lewis-Jennings

- MRS has moved to the Department of Labor and Economic Opportunity.
- We need more client activity in Tuscola County.
- Congratulations to staff of MiCareer Quest. People with disabilities were able to be accommodated.

Department of Health & Human Services – Jeff Cook

- Letters have gone out notifying people what they need to do regarding Medicaid Work Requirements. Exemption letters are going out in January to individuals falling under that category. Information sessions have been scheduled.
- Starting in January, we no longer are required to verify vehicle information.

Adult Education – Annette Schlaud/Sharon Bowen

Sharon Bowen explained a sheet passed out in reference to the 2018-2019 Adult Education Region 6 statistics. This covered Shiawassee, Genesee, Lapeer, Sanilac, Tuscola, Huron and St. Clair counties. It was broken out by age, gender, educational attainment and whether or not employment was achieved.

X. Board Member Comments

Vicky Schultz, Catholic Charities, thanked Michigan Works for their donations in support of the Warm all Winter Resource Fair. GST Michigan Works donated over 1,193 items. Catholic Charities also has raffle tickets for individuals interested in winning a Harley Davison.

Leanne Panduren, ROWE, expressed concern about the Diplomat status. Jody Kerbyson responded that our business services staff have been in contact with them.

Question came up regarding the status of Project Tim. Commissioner McMaster responded that there is no update in Shiawassee county regarding Project Tim.

XI. Adjournment

Seeing no other business, Chair Leanne Panduren called the meeting adjourned at 11:31 a.m.

Respectfully submitted,  
Sandi Mose, Secretary  
Helen Brown, Support Staff



Sandi Mose, Secretary

06-12-20

Date