

GSTMW Request for Proposals

2022 Questions & Responses

Specialized Services

How do I submit for specialized services?

Answer:

Step 1 - Email listing programs and intent to bid is requested to mlorahhammond@gstmiworks.org by January 4, 2022. However, not sending the intent to bid will not disqualify specialized service proposals.

Step 2 – Prepare proposal (no minimum or maximum page limits) as listed below:

1. Signed cover page (see page 5 of RFP).
2. Summary of agency/provider experience and qualifications to provide this service.
2. Staff Qualifications.
3. Special Service(s) Title.
4. Special Service(s) Description.
5. Special Service(s) Geographic Coverage Proposed
6. Special Service(s) Cost Factors: (i.e., cost per hour/workshop/person served/placement/other): Budget or workshop costs as applicable.
7. Other Special Service(s) Information Points.

Step 3 - Submit one (1) original and five (5) copies to GSTMW Flint office via USPS, UPS, Fed Ex, or personal delivery by 4:00 PM on January 18, 2022.

GST Michigan Works!

711 North Saginaw Street, Suite 300

Flint, Michigan 48503

Who should apply for funding under specialized services?

Answer: If the service or program you want to propose supplying to program participants or GSTMW staff does not fit under the other RFP categories, than specialized services is the appropriate RFP.

Are there minimum or maximum amounts which can be contracted under this RFP?

Answer: There are no restrictions. The amount could be as small as the cost for a 1-4 hour workshop priced individually by participant. One example would be a computer workshop. It could also be a proposal for a recurring series of services throughout the year, to be contracted as a package. Examples of this include financial literacy programming throughout the year or a recurring career exploration three-day workshop for cohorts of participants.

Larger requests may utilize the budget form on page 18 of Comprehensive Career Services RFP.

Should we identify all counties in which we could potentially provide services to? If we do not identify a county in the proposal would that prohibit us from providing services to clients in that county?

Answer: Please identify the primary counties you are proposing providing services. Please indicate in your narrative your openness to negotiating and considering services in additional counties.

Will all successful respondents be offered contracts?

Answer: Some successful proposals will progress to a yearly contract. Smaller program proposals may be added to an "approved vendor" list. Those programs will have then completed our procurement process and be eligible for service as program needs arise.