

**GST MICHIGAN WORKS!
GOVERNING AGENCY BOARD
MINUTES
December 10, 2021
10:50 A.M.**

I. Call to Order

The meeting was called to order at 9:30 a.m. by Chair Bryant Nolden.

Sanilac Commissioner Ballard	X	Lapeer Commissioner Warren	X
Huron Commissioner Bodis	X	Shiawassee Commissioner Webster	X
Tuscola Commissioner DuRussel	X	Tuscola Commissioner Young	X
Sanilac Commissioner Heberling		Genesee County Alternate Ellenburg	
Genesee Commissioner Newman		Lapeer County Alternate Zender	
Genesee Commissioner Nolden	X	Lapeer County Alternate Bishop	
Shiawassee Commissioner Plowman	X	Sanilac County Alternate	
Lapeer Commissioner Roy		Shiawassee County Alternate	
Huron Commissioner Talaski	X	Tuscola County Alternate	

9 members were present. An X indicates present members.

Staff present were Jody Kerbyson, Sharon Bowen, Kelly Cook, Wendy Paxton, and Sarah Moreno.

II. Approval of Agenda

Board Chair Commissioner Nolden called for approval of the agenda. Commissioner Plowman moved to approve the agenda. Commissioner Warren supported the motion. Commissioner Nolden called for discussion. Commissioner Nolden called for vote.

All members present voted AYE.

MOTION PASSED

III. Public Comments

There were no public comments.

IV. Action Items

A. Approval of minutes of previous meeting (attached)

Commissioner Plowman moved to approve minutes of November 12, 2021, meeting. Commissioner Bodis supported the motion. Commissioner Nolden called for discussion. Commissioner Nolden called for vote.

All members present voted AYE.

MOTION PASSED

B. Approval of action items from today's WDB meeting

Commissioner Warren moved to approve the actions of today's WDB meeting. Commissioner Talaski supported the motion. Commissioner Nolden called for discussion. Commissioner Nolden called for vote.

All members present voted AYE.

MOTION PASSED

C-F. Approval of the re-appointment of Leann Panduren, Dennis Collison, Chuck Kunisch, and Harold Harrington (attached)

Commissioner Nolden moved to approve the board member appointments of Panduren, Collison, Kunisch and Harrington. Commissioner Bodis supported the motion. Commissioner Nolden called for discussion. Commissioner Nolden called for vote.
All members present voted AYE.
MOTION PASSED

V. Financial Report

Kelly Cook reviewed the Agency Budget Expenditure for 7/1/21 – 10/31/21 reports in the packet with the members. Commissioner Warren moved to approve the Agency Budget Expenditure report. Commissioner Talaski supported the motion. Commissioner Nolden called for discussion. Commissioner Nolden called for vote.
All members present voted AYE.
MOTION PASSED

VI. Finance Committee Report

Commissioner Nolden reported that the check run had been reviewed by the Finance Committee and everything appeared to be in order. Commissioner Nolden called for approval. Commissioner Ballard moved to approve the payment of invoices in check register payment history for board report dated 11/1/21 – 11/30/21. Commissioner Bodis supported the motion. Commissioner Nolden called for discussion. Commissioner Nolden called for vote.
All present voted AYE.
MOTION PASSED.

VII. Updates – Jody Kerbyson reported that all updates occurred in the previous meeting, and she had nothing further to report.

VIII. Personnel Item – Jody Kerbyson asked staff (except HR Director, Wendy Paxton) to leave the room so she could discuss the current staff pay structure and suggested changes. After some discussion, the decision was made to adjust the step system and salary ranges for all staff positions. Staff will now move through a step system that ranges from the 50th through the 90th percentile, one step at a time, at the time of their performance reviews which occur in January or July of each month. Upper-level management will move to the 75th percentile. Commissioner Young moved to approve the changes to the current system. Commissioner Nolden supported the motion. Commissioner Nolden called for any further discussion. Commissioner Nolden called for the vote.
All present voted AYE.
MOTION PASSED.

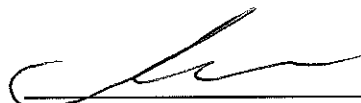
IX. Board Member Comments/Other Business

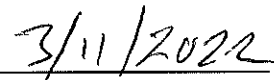
There we no additional comments

X. Adjournment

Seeing there was no other business, Commissioner Nolden called the meeting adjourned at 9:45 a.m.

Respectfully submitted,
Rick Warren, Secretary
Sharon Bowen, COO


Rick Warren, Secretary


Date