

**GST MICHIGAN WORKS!**  
**WORKFORCE DEVELOPMENT BOARD**  
**MINUTES**  
**December 10, 2021**  
**9:30 a.m.**

I. Call to Order

The meeting was called to order at 9:30 am by Chair Leanne Panduren.

Avendt, Scott	X	Lewis-Jennings, Tracie	X
Baird, Rick	X	McNeil, Mia	X
Batistoni, Peter		Mose, Sandi/ <b>Jeff Cook</b>	X
Brinkman, Mary		Panduren, Leanne	X
Collison, Dennis	X	Rogers, Lisa	
Dunlap, Glenda	X	Schlaud, Annette/Mary Shelton-Weise	X
Ernst, Matt/Brenda Hinds	X	Schultz, Vicky/ <b>Melissa Mehalko</b>	X
Finkbeiner, Ann	X	Sheppard, Daniel/Verona Terry	X
<b>Harrington, Harold/</b> Kevin Gaby	X	Turner, Rafael	X
Hipes, Howard/Scott McDonald	X	<b>Turner, Scott/</b> Megan Jacobs	X
<b>Kunisch, Chuck/</b> Karen Wagner			

Roll-call vote conducted.

**17** members were present. An **X** indicates present members.

Staff present were Jody Kerbyson, Sharon Bowen, Kelly Cook, Wendy Paxton, Sheila Rock, JulAnn Kuenzli and Sarah Moreno.

Approval of Agenda

Chair Panduren called for approval of the agenda. Raphael Turner moved to approve the agenda. Scott Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

II. Introductions

- a. Ann Finkbeiner, Scheurer Hospital, representing Huron County Private Sector
- b. Rick Baird, representing Genesee County Labor Sector

III. Public Comments

There were no public comments.

IV. Action Items

- a. **Approval of minutes of previous meeting (attached)**

Dennis Collison moved to approve minutes of September 10, 2021, meeting. Member Scott Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

**b. Approval of extension of Monitoring Services to Gaffney & Associates**

Scott Awendt moved to approve the extension of the monitoring services contract with Gaffney & Associates. Scott Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

**c. Approval of the 2022 meeting dates (*attached*)**

Raphael Turner moved to approve the 2022 meeting dates. Scott Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

**d. Approval of GST Plans (*attached*)**

The following plans were presented: PATH FY 2022, TAA FY 2022, PATH Transitional Support Services, H-1B One Workforce grant with WIN, and Barrier Removal Employment Services additional funding. Matt Ernst moved to approve the GST plans. Dennis Collison supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

**e. Approval of Career & Educational Advisory Council (CEAC) committee member roster (*attached*)**

Scott Turner moved to approve the CEAC roster as presented. Raphael Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

**V. Finance**

Kelly Cook reviewed the expenditure reports in the packet with the members.

Matt Ernst moved to approve the Grant & Budget Expenditure reports for 7/1/21 – 10/31/21.

Dennis Collison supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

**VI. Updates – Jody Kerbyson provided the following updates:**

Youth Funding Grants: discussed the return of unused funds and that we are building new partnerships that will assist with spending in the current year and moving forward.

Going Pro Applications: 52 applications were received for just over \$2M in grant funds.

BRN: discussed a social worker/success coach success story and how the Lapeer County Community Foundation is partnering with United Way in hopes to bring BRN to Lapeer County.

Rural Healthcare Grant: Received funding to create an employer healthcare collaborative in the Thumb Area, with possible expansion into Shiawassee County if interest warrants, to help build a better talent pipeline for healthcare jobs.

The election of officers will occur at the March 2022 meeting.

Please fill out the Conflict-of-Interest Forms for 2022 that are located on the tables.

VII. Informational Items

Talent Talk Newsletter – Jody highlighted several stories to illustrate the work of GST every day to enhance and improve lives in the communities we serve and businesses' outstanding efforts.

MICareerQuest – Jody discussed plans for a virtual experience for youth in the spring and hopes for another live event in the fall, depending on COVID levels.

VIII. Partner Updates

Michigan Rehabilitation Services – Tracie Lewis-Jennings: discussed moving the Caro office to the Caro MI Works location to better serve area job seekers.

Department of Health & Human Services – Jeff Cook: DHHS staff still working remote which is beneficial to both employees and clients; mentioned increase in cost of utilities for clients over the previous year.

Adult Education – Annette Schlaud: discussed decreased enrollment as a result of the pandemic; only two programs met the state's threshold but otherwise did well with reemployment goals, 5/6 programs used all their allocated funds for the year

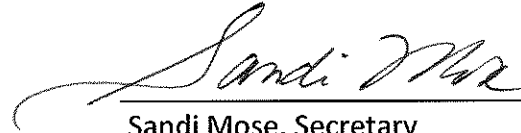
IX. Board Member Comments/Other Business

Raphael Turner discussed Consumers Energy apprenticeship program with MCC; first cohort of participants attained a 50% completion rate. Also discussed the construction of the Flint Gas City training center for use by both Consumers to train their employees and area first responders. The facility is set to be completed in 2023.

X. Adjournment

Seeing there was no other business, Chair Panduren called the meeting adjourned at 10:45 a.m.

Respectfully submitted,  
Sandi Mose, Secretary  
Sharon Bowen, COO

 3/11/2022  
Sandi Mose, Secretary Date

Supported by the State of Michigan. GSTMW materials and programs paid for with State Federal funds. Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. 1-800-285-9675 TTY: 711. A proud partner of the American Job Center Network.