

**GST MICHIGAN WORKS!
WORKFORCE DEVELOPMENT BOARD
MINUTES
MARCH 11, 2022
9:30 A.M.**

I. Call to Order

The meeting was called to order at 9:37 a.m. by Chair Leanne Panduren.

Avendt, Scott		Lewis-Jennings, Tracie/ Steve Peterson	X
Baird, Rick		Mose, Sandi /Jeff Cook	X
Batistoni, Peter		Nas, Paula	X
Brinkman, Mary		Panduren, Leanne	X
Collison, Dennis	X	Rogers, Lisa	
Dunlap, Glenda		Schlaud, Annette /Mary Shelton-Weise	X
Ernst, Matt/ Jannie Martin		Schultz, Vicky/ Melissa Mehalko	X
Finkbeiner, Ann	X	Sheppard, Daniel/ Verona Terry	X
Harrington, Harold/Kevin Gaby		Turner, Rafael	X
Hipes, Howard /Scott McDonald	X	Turner, Scott / Megan Jacobs	XX
Kunisch, Chuck /Karen Wagner	X		

Roll-call vote conducted.

13 members were present. An X indicates present members.

Staff present were Jody Kerbyson, Sharon Bowen, Kelly Cook, Jessica Billiau, JulAnn Kuenzli, Wendy Paxton, Sheila Rock and Stephanie Polmanteer. Other attendees present included Nicholas Morehead.

II. Approval of Agenda

Chair Panduren called for approval of the agenda. Member Scott Turner moved to approve the agenda. Member Howard Hipes supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

III. Introductions

Chair Panduren welcomed back Genesee County Commissioner Ellen Ellenburg to Governing Board. She also introduced new Workforce Development Board members: Paula Nas, representing Higher Education Sector. Paula is the Director of the Office of Economic Development at the University of Michigan. She is replacing Mia McNeil. Megan Jacobs was also introduced; she is representing Private Sector, Tuscola County. Megan is the HR Generalist at Advanced Decorative Systems (ADS). She will be replacing Scott Turner.

IV. Public Comments

There were no public comments.

V. Action Items

a. **Election of Officers**

The following slate of officers were put forward: Chair – Leanne Panduren, Vice Chair – Matt Ernst and Sandi Mose for Secretary. Member Rafael Turner moved to approve the slate of officers put forward. Member Scott Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote. All members present voted AYE.

MOTION PASSED

b. **Approval of December 10, 2021 minutes**

Member Melissa Mehalko moved to approve the minutes of the December 10, 2021 meeting. Member Scott Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote. All members present voted AYE.

MOTION PASSED

c. **CEAC Appointments**

Member Howard Hipes moved to appoint Dayonte Grimes (Lapeer Community Schools – CTE, local district) and Jody Kerbyson (Parent) to the Career Educational Advisory Council (CEAC). Member Annette Schlaud supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

d. **Approval of GST Policy**

Member Chuck Kunisch moved to approve GST Policies: 15-04 change 2 Economic Self Sufficiency; 17-02-change 4 Youth Incentive Payments; and 15-13 change 8 On-The-Job Training Policy. Member Melissa Mehalko supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

e. **Approval of GST Plans**

Member Scott Turner moved to approve the GST plans. Member Rafael Turner supported the motion. Plans included: Young Professional Grant, Summer Youth Employment Program for Chafee Eligible Foster Youth, Going Pro, Wagner Peyser Employment Services, WIOA Allocations, Michigan Works System Plan, MICA 3.0 from United Way and WIOA Statewide Activities for Customer Relationship Management (CRM). Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

f. **Approval of Resolution 03112022**

Member Howard Hipes moved to approve Resolution 03112022. Member Scott Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

g. **Approval of 2022 RFP Recommendations**

Member Chuck Kunisch moved to approve the 2022 RFP Recommendations for services. Member Dennis Collison supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

VI. Finance

Kelly Cook reviewed the Grant & Expenditure report for period 7/1/21 to 1/31/22 with the members. Member Scott Turner moved to approve Financial Report. Member Annette Schlaud supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.
All members present voted AYE.
MOTION PASSED

VII. Update – Jody Kerbyson

The BRN is expanding its reach into Lapeer County. In partnership with the Lapeer County Community Foundation, Lapeer Development Corporation and the United Way of Lapeer, GST will be adding a Success Coach to serve businesses in that county. Because of this partnership, funding is available to give businesses a free two month trial of the BRN prior to purchasing services.

US Department of Labor is hosting a listening session for Region V states. GST is one of four Michigan MWAs that have been asked to participate. Jody will be on call with USDOL that is scheduled for April 5th.

Jody was invited to attend an event showcasing U of M- Flint's Cybersecurity training attended by Senator Gary Peters. The program included a hands-on simulation of a cyber-security attack that attendees participated in. They are currently seeking students for their fall co-hort.

A new employer collaborative, facilitated by GST, will kick-off on March 17th. The Rural Healthcare Collaborative will bring together employers, training providers, community partners and GST staff to assist in creating talent solutions for healthcare providers in our rural counties of Huron, Lapeer, Sanilac, Shiawassee and Tuscola.

The Impact Award ceremony will be held on 3/24/2022 at Lansing Brewing Company. This year GST is highlighting Port Austin Level & Tool Manufacturing Company from Huron county and Carmen Rivera-Rodriguez both from Huron county.

The Michigan Works! Annual Conference will be held this year from September 11th – September 13th. Information on the conference will be emailed to members. Members interested in attending should contact Stephanie Polmanteer to assist with registration.

Discussion regarding ALICE Report, Jody will send out the link via email.

Link <https://www.uwmich.org/alice>

VIII. Informational Items

Talent Talk Newsletter. Jessie Billiau highlighted stories in the newsletter and encouraged board members to share it in their networks.

Board Acronyms, Meeting Dates. Jody called attention to the acronyms list and Meeting Dates attachments in the packets.

IX. Partner Updates

• **Michigan Rehabilitation Services** – Steve Peterson

Steve announced that MRS had moved into the same building that houses the GST Michigan Works Caro Service Center.

Flint and Port Huron locations are fully staffed. There is currently a job opening in Caro for a Rehabilitation Counselor.

The Bureau of Services for Blind Persons will be moving in with MRS in their Flint location.

MRS is now partnered with Disability Network Eastern Michigan (formally Blue Water Center for Independent Living) in Lapeer, Sanilac, Tuscola and Huron Counties to assist with individuals in independent living.

- **Department of Health & Human Services – Sandi Mose**
MDHHS is hiring.

Medicaid only clients have not had a case review for two years due to the pandemic and letters will be sent out soon to notify clients that reviews will be starting again.

- **Adult Education – Annette Schlaud**
No Updates.

X. Board Member Comments/Other Business

Howard Hipes spoke regarding the partnership with Genesee Career Institute and discussed the use of the MC3 curriculum, which started several years ago with a special grant through GST. They are brainstorming new ways to work more closely and creating career pathways. He also mentioned a partnership with Genesee County's IGNITE program, whereby inmates are being trained at GST through the CPWR apprenticeship readiness program.

Verona Terry reported that Job Corps has been closed but has received permission from the Department of Labor to bring students back on campus. A virtual Community Relations Council Meeting will be held Thursday, March 24, 2022.

XI. Adjournment

Seeing there was no other business, Chair Panduren called the meeting adjourned at 11:13 a.m.

Respectfully submitted,
Sandi Mose, Secretary
Sharon Bowen, COO



Sandi Mose, Secretary

6-10-2022

Date