



**WORKFORCE DEVELOPMENT BOARD
MINUTES
JUNE 10, 2022
9:30 A.M.**

I. Call to Order

The meeting was called to order at 9:35 a.m. by Chair Leanne Panduren.

Avendt, Scott	X	Kunisch, Chuck/ Karen Wagner	
Baird, Rick		Lewis-Jennings, Tracie / Steve Peterson	X
Batistoni, Peter		Mose, Sandi/ Jeff Cook	X
Brinkman, Mary	X	Nas, Paula	
Collison, Dennis	X	Panduren, Leanne	X
Dunlap, Glenda		Rogers, Lisa	X
Ernst, Matt/ Jannie Martin	X	Schlaud, Annette/ Mary Shelton-Weise	X
Finkbeiner, Ann	X	Schultz, Vicky/ Melissa Mehalko	
Harrington, Harold/ Kevin Gaby		Sheppard, Daniel/ Verona Terry	X
Hipes, Howard/ Scott McDonald	X	Turner, Rafael	X
Jacobs, Megan	X		

Roll-call vote conducted.

14 members were present. An X indicates present members.

Staff present were Jody Kerbyson, Kelly Cook, Jessica Billiau, Wendy Paxton, Sheila Rock, and Stephanie Polmanteer. Other attendees present included Nicholas Morehead.

II. Approval of Agenda

Chair Panduren called for adding item G, appointment of CEAC member, to the Action Items for approval. Member Howard Hipes moved to approve the amended agenda. Member Rafael Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

III. Introductions

Chair Panduren asked everyone to introduce themselves.

IV. Public Comments

There were no public comments.

V. Action Items

a. Approval of minutes of previous meeting

Member Tracie Lewis-Jennings moved to approve the minutes of the March 11, 2022, meeting.

Member Matt Ernst supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

b. Approval of GSTMW Plans

Member Scott Awendt moved to approve GSTMW plans. Plans included Capacity Building and Professional Development (CBPD), Reemployment Services and Eligibility Assessment (RESEA), United Way Support Grant and Clean Slate Program. Member Dennis Collison supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

c. Approval of GSTMW Local Policies

Member Rafael Turner moved to approve GSTMW Local Policies. Policies included Grievance and Complaint Policy PI 21-02 updated 03/18/22, Youth Programs Locally Define PI 15-19 Change 1 updated 04/01/22 and Selective Service Registration PI 15-07 Change 1 updated 05/01/22. Member Lisa Rogers supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

d. Approval of In-Demand Sectors

Member Rafael Turner moved to approve In-Demand Sectors. Member Mary Shelton-Weise supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

e. Approval of Request for Proposal- Digital Media

Member Howard Hipes moved to approve 3Sixty Interactive for digital media contract for \$125,000 for the period of 7/1/22 through 7/30/23 with the option to renew for an additional 2 years. Member Dennis Collison supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

f. Approval of Resolution 06102022WDB -- Jody Kerbyson

Member Howard Hipes moved to approve Resolution 06102022WDB. Member Rafael Turner supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

g. Approval of Career & Education Advisory Council (CEAC) member, Trish Whitcomb from Davison Heating and Cooling

Trish Whitcomb will be filling a vacant employer position. Member Tracie Lewis-Jennings moved to approve adding Trish Whitcomb. Member Scott Awendt supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

VI. Finance

a. **Grant Budget & Expenditure Report**

Kelly reviewed the report for 7/1/21 – 4/30/22 with the members. Member Tracie Lewis-Jennings moved to approve the Grant Budget & Expenditure Report. Member Dennis Collison supported the motion. Chair Panduren called for discussion. Chair Panduren called for vote.

All members present voted AYE.

MOTION PASSED

b. **2022-2023 Grant Budget & Contractor Funding Levels**

Kelly presented the 2022-2023 Grant Budget and Contractor Funding Levels. Member Scott Avendt moved to approve the 2022-2023 Grant Budget and Contractor Funding levels for service providers. Member Lisa Rogers supported the motion. Chair Leanne Panduren called for discussion. Chair Leanne Panduren called for vote.

All present voted AYE

MOTION PASSED.

VII. Update –Jody Kerbyson

The Rural Healthcare Employer Collaborative kick off meeting was held in March, after our last board meeting as scheduled. They will be meeting quarterly with the next meeting scheduled for June 16th.

Board member Paula Nas invited Jody to participate in the Comprehensive Economic Development Strategy (CEDs). She has been attending those meetings as scheduled.

During this quarter, Jody attended the NAWB (National Association of Workforce Boards) conference held in Washington, DC. She was proud to learn that Michigan is very advanced in the realm of workforce development service delivery, as was evidenced in the sessions she attended.

She also attended the Michigan Construction Career Days which was hosted by the Operating Engineers in Howell. It was a two-day event, in which nearly 3,000 kids from 115 schools were able to participate in events related to construction industry careers.

Fenton High School was seeking evaluators for their Senior Exit Presentations, so Jody signed on to volunteer. It was a very impressive display of seniors with great plans for their future.

Lapeer County hosted their first ever State of the County event where Sheriff McKenna gave a shout out to the work GSTMW has done to assist them in recruiting new talent.

The Apprenticeship Readiness program partnered with the Genesee County Sheriff's Office for the IGNITE Program. Information on the joint effort is highlighted in this quarter's Talent Talk.

GSTMW received an award from Catholic Charities for partnership in their Offender Success Program. Staff in Flint and other offices across the region were recognized for their work with justice involved individuals.

A committee of the Michigan Workforce Development Board will be holding a Community Roundtable discussion event on Tuesday, June 14th from 12 p.m. – 2 p.m. in the Flint office. These sessions will be held across the state and aim to discuss available assistance in the community; what is working and what is missing, for job seekers and employers.

Jody Kerbyson, Jessica Billiau and Sheila Rock have been working with a group proposing an economic development project, assisting with fact finding and feasibility studies throughout the region via various sources of data. They hope to be able to unveil the project in the near future.

Employment Services has been a top priority for GSTMW with the upcoming proposed rule change to the Wagner-Peyser Act. The Michigan Works! System statewide is engaged and calls/meetings have been held with the Michigan delegation, locally, with both Congressman Kildee and Congresswoman McClain's offices. It is vital that they are informed how the proposed rule will affect their communities. Jody has met with Flint Mayor, Sheldon Neeley, as well, and has reached out to many of our partners in an effort to inform our community leaders of its impact.

VIII. Informational Items

- Talent Talk – Jessica Billiau highlighted several articles and the new, more polished format. A copy will also be provided via email after the meeting.
- Michigan's Labor Market News (previously emailed).
- East Michigan 2022 Annual Planning Information & Workforce Analysis Reports (previously emailed).
- Board Acronyms (previously emailed).
- Meeting Dates (previously emailed).

IX. Partner Updates

- **Michigan Rehabilitation Services - Tracie Lewis-Jennings**
Their MCTI training center is back open for all ages. MRS has a location in the Caro Michigan Works Service Center building and are looking for a counselor to work there. They have now moved to standardized rates for service provision, which are listed at Michigan.gov/MRS. They are currently working with 632 youth and 1,277 adults. MRS was acknowledged for farm rehab by helping local farmers overcome hurdles. They are getting a STEM grant that will run for 5 years. The Bureau for the Services of the Blind will be moving into their suite in the Flint Michigan Works building.
- **Department of Health and Human Services – Sandi Mose**
The State is hiring in almost every department. The public health emergency has been extended and is expected to run through October. Medicaid cases are expected to be reviewed in December and DHHS needs to have current addresses on file. Clients can update their addresses on the MI Bridges website. Sandi encouraged everyone to spread the word to those receiving Medicaid to update their addresses in MI Bridges.
- **Adult Education - Mary Shelton-Wiese**
Speaking on behalf of the Family Literacy Center, Adult Education numbers are up 25% since January. Twenty-three students have received their GED. Approximately 70% of students are under the age of 24. Adult Ed continues to partner with GSTMW through the JMG program for testing and education. The Family Literacy Center is located in Lapeer; however, they provide tutoring assistance in the GSTMW offices throughout the region with the exception of Genesee County.
- **Job Corps - Verona Terry**
Job Corps partners with GSTMW for the pre-apprenticeship, JMG and Young Professionals programs. At their next virtual meeting, a representative from the State will provide labor market information. Gary Harrison, a Business Solutions Professional at GSTMW, will also be present.

- **Consumers Energy - Rafael Turner**

Consumers Energy is adding a lot of renewable energy, including solar development. Contact him if you want more information about this. Also, Rafael reminded everyone to make sure they are prepared for the storm season by checking smoke detectors, etc.

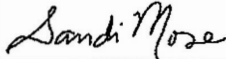
X. **Board Member Comments/Other Business**

There were no additional comments.

XI. **Adjournment**

Seeing there was no other business, Chair Panduren called the meeting adjourned at 11:19 a.m.

Respectfully submitted,
Sandi Mose, Secretary
Stephanie Polmanteer, Administrative Specialist



Sandi Mose, Secretary

9/20/2022

Date