
GST MICHIGAN WORKS! POLICY 21-01 change 1

TO: Chief Executive of Subrecipients and Agency Staff

FROM: Jody Kerbyson, CEO

SUBJECT: PATH Transitional Support Service Payments

EFFECTIVE: October 1, 2022

PROGRAM AFFECTED: Partnership, Accountability, Training, Hope (PATH) Programs

RESCISSIONS: PI 21-01

REFERENCES: State of Michigan Policy Issuance: PI 21-34 c 2 and PATH Program Manual

BACKGROUND: The Department of Labor and Economic Opportunity, Workforce Development (LEO-WD) administers the PATH program in cooperation with the MWAs and the Michigan Department of Health and Human Services (MDHHS). Although transitional support payments (TSS) are not prohibited at the federal level, MDHHS' current Bridges Eligibility Manual does not allow for expenditures in the provision of Transitional Support payments with their funding. In an effort to strengthen and enhance the PATH program, WD is offering an expansion to the current catalogue of support services available to serve applicants and recipients with the use of Transitional funds.

PATH policy allows for supportive services to be provided as appropriate while the FIP case is open, including during the Application Eligibility Period, and through the first 180 days of a recipient's employment. Tracking of these funds must be documented in the One Stop Management Information System (OSMIS). Transitional Support Payments are designed to allow participants to earn milestones for accomplishments.

POLICY: This policy is updated to set limits for Transitional Support payments as follows. Set the transitional support monthly payment to \$100 for an accomplishment. Transitional support payments are not to exceed \$300 dollars in one calendar quarter. Payment for Completion of AEP is only allowable once in a 12- month period of time.

TSS are cash or gift card payments intended to be used by the participant to cover miscellaneous expenses not normally covered by regular supportive services. TSS payments are intended to reward successful milestones, e.g., completion of training or job retention at various increments. TSS payments are allowed up to \$100 per month per participant during a 12-month period and can be distributed in the form of cash, gift cards, check, or electronic payments such as PayPal.

PATH transitional support service requests will be submitted by the career coach. Service providers will keep records of incentive payments for each participant. All incentive payments will be recorded as a case note in OSMIS verifying the participant met the requirement to receive the TSS payment. All payments will have a signed receipt by the participant as proof of the award if using a gift card. Checks issued will not require a signature for receipt by the participant.

Incentive payments will be available to participants who meet the criteria for achievements according to the chart below. The CEO may add accomplishments or criteria as needed.

Accomplishment
Completion of AEP (Allowable once in a 12 month period of time)
Met WPR for month
Completed VET
Took and passed a training certification test
Completed workplace excellence series
Completed reemployment workshop or 20 hours of work readiness training
Take and pass at least one GED or equivalent test
Secured and started a job
Increased CASAS scores by minimum of one grade level
Completed 30 days in job retention
Completed 60 days in job retention
Completed 90 days in job retention
Completed 120 days in job retention
Completed 150 days in job retention
Completed 180 days in job retention

TSS payments may be awarded as funds are available.

ACTION:

GST Michigan Works! Service Providers shall take the appropriate actions necessary to ensure all participants and their files meet all the directives of this policy issuance. Service Provider officials shall ensure the information contained in this policy is disseminated to all appropriate staff.

INQUIRES:

Questions regarding this policy issuance should be directed to
Genesee/Shiawassee Path Program Manager 810-233-5974 Ext 121 or
Thumb Region – Program Manager 989-635-3561 Ext 230.

SIGNED:



Jody Kerbyson, CEO

10-1-2022

Date