



**GOVERNING AGENCY BOARD
MINUTES
September 8th, 2023
9:30 A.M.**

I. Call to Order

The meeting was called to order at 11:20 am by Chair Commissioner Tom Young.

Genesee Commissioner, James Avery	X	Lapeer Commissioner, Gary Howell	
Huron Commissioner, Mary Babcock		Tuscola Commissioner, Bill Lutz	X
Sanilac Commissioner, Roger Ballard	X	Sanilac Commissioner, John Moody	X
Genesee Commissioner, Ellen Ellenburg	X	Huron Commissioner, Todd Tałaski	
Shiawassee Commissioner, Thomas Emery	X	Shiawassee Commissioner, Marlene Webster	X
Lapeer Commissioner, Brad Haggadone		Tuscola Commissioner, Tom Young	X
Lapeer County Alternate, <i>Truman Mast</i>		Huron County Alternate, <i>Mike Meissner</i>	
Genesee County Alternate		Lapeer County Alternate	
Shiawassee County Alternate		Tuscola County Alternate	

8 members were present. An X indicates present members.

Staff present were Jody Kerbyson, Sharon Bowen, Kelly Cook, Wendy Paxton & Stephanie Polmanteer

II. Approval of Agenda

Chair Commissioner Tom Young called for approval of the agenda.

Commissioner Roger Ballard moved to approve the agenda. Commissioner Bill Lutz supported the motion. Chair Commissioner Tom Young called for discussion. Chair Commissioner Tom Young called for vote.

All members present voted AYE.

MOTION PASSED

III. Public Comments

There were no public comments.

IV. Action Items

a. **Move to approve minutes of June 9, 2023, meeting**

Commissioner Ellen Ellenburg moved to approve the minutes of June 9, 2023, meeting. Commissioner James Avery supported the motion. Chair Commissioner Tom Young called for discussion. Chair Commissioner Tom Young called for vote.

All members present voted AYE.

MOTION PASSED

b. **Move to approve action items from today's Workforce Development Board meeting**

Commissioner Marlene Webster moved to approve the action items from today's Workforce Development Board meeting. Commissioner James Avery supported the motion. Chair Commissioner Tom Young called for discussion. Chair Commissioner Tom Young called for vote.

All members present voted AYE.

MOTION PASSED

c. Move to appoint Zach Desrochers, Business Agent for UAW Local 370 Plumbers, Pipefitters & HVAC as alternate for Dan Gaudet on the Workforce Development Board

Commissioner Ellen Ellenburg moved to appoint Zach Desrochers as alternate for Dan Gaudet on the Workforce Development Board. Commissioner Bill Lutz supported the motion. Chair Commissioner Tom Young called for discussion. Chair Commissioner Tom Young called for vote.

All members present voted AYE.

MOTION PASSED

d. Move to appoint Seth Lewis, Operations Manager of Dyna Products to the Workforce Development Board. Mr. Lewis will represent the Business Sector, with term ending 12/31/25.

Commissioner Bill Lutz moved to appoint Seth Lewis to the Workforce Development Board. Commissioner Ellen Ellenburg supported the motion. Chair Commissioner Tom Young called for discussion. Chair Commissioner Tom Young called for vote.

All members present voted AYE.

MOTION PASSED

V. Financial Report

a. Kelly Cook reviewed the reports in the packet with the members.

Chair Commissioner Tom Young called for approval of the Agency Budget and Expenditure Reports as presented for 7/1/22 – 6/30/23. Commissioner Roger Ballard moved to approve the budget and reports. Commissioner John Moody supported the motion. Chair Commissioner Tom young called for discussion. Chair Commissioner Tom Young called for vote.

All members present voted AYE.

MOTION PASSED

b. Kelly Cook reviewed the reports in the packet with the members.

Commissioner Tom Young called for approval of the Agency Budget and Expenditure Reports as presented for 7/1/23 – 7/31/23. Commissioner James Avery moved to approve the budget and reports. Commissioner Ellen Ellenburg supported the motion. Chair Commissioner Tom young called for discussion. Chair Commissioner Tom Young called for vote.

All members present voted AYE.

MOTION PASSED

VI. Finance Committee Report

a. Chair Commissioner Tom Young reported that the check run had been reviewed during the Finance Committee meeting and everything appeared to be in order. Chair Commissioner Tom Young called for approval. Commissioner Bill Lutz moved to approve the payment of invoices in check register payment history for Board report dated 6/1/23 – 7/31/23. Commissioner John Moody supported the motion. Chair Commissioner Tom Young called for discussion. Chair Commissioner Tom Young called for vote.

All members present voted AYE.

MOTION PASSED

b. Chair Commissioner Tom Young reported that the check run had been reviewed during the Finance Committee meeting and everything appeared to be in order. Chair Commissioner Tom Young called for approval. Commissioner John Moody moved to approve the payment of invoices in check register payment history for Board report dated 8/1/23 – 8/31/23. Commissioner James Avery supported the motion. Chair Commissioner Tom Young called for discussion. Chair Commissioner Tom Young called for vote.

All members present voted AYE.

MOTION PASSED

VII. Updates – Jody Kerbyson

All updates were provided during the preceding Workforce Development Board meeting.

VIII. Board Member Comments/Other Business

Members were reminded of the Board Expense Voucher if applicable.

IX. Adjournment

Seeing there was no other business, Chair Commissioner Tom Young called the meeting adjourned.

Commissioner Bill Lutz supported the motion.

All members present voted AYE.


MOTION PASSED

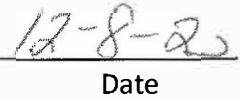
Next Meeting will be held November 3rd, 2023, at 9:30 a.m.

Respectfully submitted,

Ellen Ellenburg, Secretary

Stephanie Polmanteer, Administrative Specialist


Ellen Ellenburg, Secretary


Date