



**GOVERNING AGENCY BOARD
MINUTES
March 8th, 2024**

I. Call to Order

The meeting was called to order at 10:52 am by Vice Chair Commissioner Roger Ballard.

Genesee Commissioner, James Avery	X	Lapeer Commissioner, Gary Howell	
Huron Commissioner, Mary Babcock	X	Tuscola Commissioner, Bill Lutz	X
Sanilac Commissioner, Roger Ballard	X	Sanilac Commissioner, John Moody	X
Shiawassee Commissioner, Greg Brodeur	X	Huron Commissioner, Todd Talaski	
Genesee Commissioner, Ellen Ellenburg	X	Shiawassee Commissioner, Marlene Webster	
Lapeer Commissioner, Brad Haggadone		Tuscola Commissioner, Tom Young	
Lapeer County Alternate, <i>Truman Mast</i>		Huron County Alternate, <i>Mike Meissner</i>	
Genesee County Alternate		Lapeer County Alternate	
Shiawassee County Alternate		Tuscola County Alternate	

An X indicates attendees.

Staff present were Jody Kerbyson, Sharon Bowen, Kelly Cook, Wendy Paxton & Stephanie Polmanteer

II. Introductions

Board members and agency staff introduced themselves.

III. Approval of Agenda

Vice Chair Commissioner Ballard called for the approval of the agenda. Commissioner Lutz moved to approve the agenda. Commissioner Avery supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

IV. Public Comments

There were no public comments.

V. Action Items

a. **Election of Officers:**

- Chair – Tom Young
- Vice Chair – Roger Ballard
- Secretary – Ellen Ellenburg

Commissioner Lutz moved to re-elect the officers as slated. Commissioner Babcock supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

b. Move to approve the minutes of the December 8, 2023 meeting.

Commissioner Ellenburg moved to approve the minutes of the December 8, 2023 meeting. Commissioner Lutz supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

c. Move to approve the Agency Audit.

Commissioner Ellenburg moved to approve the Agency Audit. Commissioner Moody supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

d. Move to appoint Rochelle Gasso, Director of Offender Success & Preventative Services for Catholic Charities of Shiawassee and Genesee Counties, and her alternate Dennis Weinand to represent the Community-Based sector on the Workforce Development Board.

Commissioner Ellenburg moved to appoint Rochelle Gasso and her alternate Dennis Weinand to the Workforce Development Board with term ending December 31, 2026. Commissioner Lutz supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

e. Move to appoint Mary Shelton, Executive Director of The Family Literacy Center, and her alternate Meredith Donahue to represent the Literacy, Higher Education and Adult Education sector on the Workforce Development Board.

Commissioner Ellenburg moved to appoint Mary Shelton and her alternate Meredith Donahue to the Workforce Development Board with term ending December 31, 2025. Commissioner Babcock supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

f. Move to approve action items from today's Workforce Development Board meeting.

Commissioner Babcock moved to approve the action items from today's Workforce Development Board meeting. Commissioner Lutz supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

VI. Financial Report

Kelly Cook reviewed the reports in the packet with the members. Vice Chair Commissioner Ballard called for approval of the Agency Budget and Expenditure Reports as presented for July 1, 2023 – January 31, 2024. Commissioner Ellenburg moved to approve the budget and reports. Commissioner Babcock supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

VII. Finance Committee Report

a. Vice Chair Commissioner Ballard reported that the check run had been reviewed during the Finance Committee meeting and everything appeared to be in order. Vice Chair Commissioner Ballard called for approval. Commissioner Ellenburg moved to approve the payment of invoices in check register payment history for Board report dated December 1, 2023 – January 31, 2024. Commissioner Avery supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

b. Vice Chair Commissioner Ballard reported that the check run had been reviewed during the Finance Committee meeting and everything appeared to be in order. Vice Chair Commissioner Ballard called for approval. Commissioner Ellenburg moved to approve the payment of invoices in check register payment history for Board report dated February 1, 2024 – February 29, 2024. Commissioner Avery supported the motion. Vice Chair Commissioner Ballard called for discussion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

MOTION PASSED

VIII. Updates – Jody Kerbyson

All updates were provided during the preceding Workforce Development Board meeting.

IX. Board Member Comments/Other Business

Commissioner Ellenburg inquired about GSTMW's ability to assist individuals who may be interested in careers in Forestry Conservation or Park Ranger for the region's parks. Discussion followed.

Members were reminded of the Board Expense Voucher if applicable.

X. Adjournment

Seeing there was no other business, Vice Chair Commissioner Ballard asked for a motion to adjourn the meeting. Commissioner Ellenburg moved to adjourn. Commissioner Lutz supported the motion. Vice Chair Commissioner Ballard called for a vote.

All members present voted AYE.

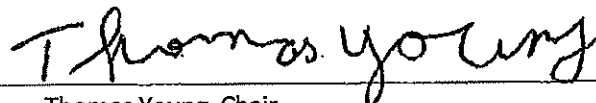
MOTION PASSED

Next Meeting will be held May 10, 2024 at 9:30 a.m.

Respectfully submitted,

Thomas Young, Chair

Stephanie Polmanteer, Administrative Specialist



Thomas Young, Chair

6-14-24

Date