



**GOVERNING AGENCY BOARD
MINUTES
June 14, 2024**

I. Call to Order

The meeting was called to order at 11:50 a.m. by Chair Commissioner Young.

Avery, James – Genesee Commissioner	X	Howell, Gary – Lapeer Commissioner	X
Babcock, Mary – Huron Commissioner		Lutz, Bill – Tuscola Commissioner	X
Ballard, Roger – Sanilac Commissioner	X	Moody, John – Sanilac Commissioner	X
Brodeur, Greg – Shiawassee Commissioner	X	Talaski, Todd – Huron Commissioner	
Ellenburg, Ellen – Genesee Commissioner		Webster, Marlene – Shiawassee Commissioner	X
Haggadone, Brad – Lapeer Commissioner		Young, Tom – Tuscola Commissioner	X
Mast, Truman – Lapeer County Alternate		Meissner, Mike – Huron County Alternate	
Genesee County Alternate		Lapeer County Alternate	
Shiawassee County Alternate		Tuscola County Alternate	

Eight members were present. An X indicates present members.

Staff present were Jody Kerbyson, Kelly Cook, Wendy Paxton, Jessie Billiau & Stephanie Polmanteer.

II. Approval of Agenda

Chair Commissioner Tom Young called for approval of the agenda.

Commissioner Moody moved to approve the agenda. Commissioner Ballard supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

III. Public Comments

There were no public comments.

IV. Action Items

a. Approval of minutes of the previous meeting on March 8, 2024.

Commissioner Lutz moved to approve the minutes of the March 8, 2024 meeting. Commissioner Howell supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

b. Approval of action items from today’s Workforce Development Board meeting.

Commissioner Ballard moved to approve the items from today’s Workforce Development Board meeting. Commissioner Lutz supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

- c. **Approval to appoint Yvonne Prill, Talent Acquisition Specialist of Scheurer Health, to the Workforce Development Board, with Diane Ricevuto serving as her alternate. Yvonne is replacing Ann Finkbeiner, representing Huron County in the Business sector, with her term ending December 31, 2026.**

Commissioner Avery moved to appoint Yvonne Prill to the Workforce Development Board, with Diane Ricevuto serving as her alternate. Commissioner Lutz supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

- d. **Approval to appoint Jason Kappen, Co-Owner of Kappen Tree, to the Workforce Development Board, with Duston Fenner serving as his alternate. Jason is replacing Mary Brinkman, representing Tuscola County in the Business sector, with his term ending December 31, 2026.**

Commissioner Howell moved to appoint Jason Kappen to the Workforce Development Board, with Duston Fenner serving as his alternate. Commissioner Lutz supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

- e. **Approval to appoint Correen Zahn, Human Resources Director of Covenant Eyes as an alternate for Matt Ernst on the Workforce Development Board.**

Commissioner Lutz moved to appoint Correen Zahn to serve as the alternate for Matt Ernst on the Workforce Development Board. Commissioner Webster supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

V. Financial Report

Kelly Cook reviewed the agency budget and expenditure reports for July 1, 2023, through April 30, 2024 with the members. Chair Commissioner Young called for approval of the agency budget and expenditure reports as presented. Commissioner Ballard moved to approve the motion. Commissioner Howell supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

VI. Finance Committee Report

Chair Commissioner Young reported that the check run report for March 1, 2024 through May 31, 2024 had been reviewed during the Finance Committee meeting and everything appeared to be in order. Chair Commissioner Young called for a motion to approve the payment of invoices in the check register payment history for the Board. Commissioner Webster moved to approve the motion. Commissioner Avery supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

VII. Updates – Jody Kerbyson

All updates were provided during the preceding Workforce Development Board meeting.

VIII. Board Member Comments/Other Business

Members were reminded of the Board Expense Voucher if applicable.

IX. Adjournment

Seeing there was no other business, Chair Commissioner Young called for a motion to adjourn the meeting at 11:53. Commissioner Ballard moved to adjourn. Commissioner Lutz supported the motion.

All members present voted AYE.

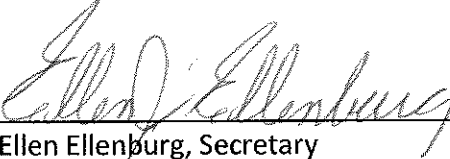
MOTION PASSED

Next Meeting will be held August 9, 2024.

Respectfully submitted,

Ellen Ellenburg, Secretary

Stephanie Polmanteer, Administrative Specialist


Ellen Ellenburg, Secretary

9-13-2024
Date