



**GOVERNING AGENCY BOARD
MINUTES
December 13th, 2024**

I. Call to Order

The meeting was called to order at 10:46 a.m. by Chair Commissioner Tom Young.

Avery, James – Genesee Commissioner	X	Howell, Gary – Lapeer Commissioner	X
Babcock, Mary – Huron Commissioner	X	Lutz, Bill – Tuscola Commissioner	X
Ballard, Roger – Sanilac Commissioner	X	Moody, John – Sanilac Commissioner	X
Brodeur, Greg – Shiawassee Commissioner		Talaski, Todd – Huron Commissioner	
Ellenburg, Ellen – Genesee Commissioner	X	Webster, Marlene – Shiawassee Commissioner	
Haggadone, Brad – Lapeer Commissioner	X	Young, Tom – Tuscola Commissioner	X
Mast, Truman – Lapeer County Alternate		Meissner, Mike – Huron County Alternate	
Genesee County Alternate		Lapeer County Alternate	
Shiawassee County Alternate		Tuscola County Alternate	

Nine members were present. An X indicates present members.

Staff present were Jody Kerbyson, Sharon Bowen, Kelly Cook, Wendy Paxton, Jessie Billiau, and Stephanie Polmanteer.

II. Approval of Agenda

Chair Commissioner Young called for approval of the agenda.

Commissioner Gary Howell moved to approve the agenda. Commissioner Bill Lutz supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

III. Introductions

Board members and staff introduced themselves during the preceding Workforce Development Board meeting.

IV. Public Comments

There were no public comments.

V. Action Items

a. Approval of the minutes of the previous meeting on September 13th, 2024

Commissioner Gary Howell moved to approve the minutes of the September 13th, 2024 meeting. Commissioner Bill Lutz supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

b. Approval of the action items from today's Workforce Development Board meeting

Commissioner Ellen Ellenburg moved to approve the items from today's Workforce Development Board meeting. Commissioner Mary Babcock supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.

All members present voted AYE.

MOTION PASSED

- c. **Approval to reappoint Leanne Panduren to the Workforce Development Board, representing the Business sector, with her term ending December 31st, 2027** (*nomination letter was attached to agenda*)
Commissioner Brad Haggadone moved to reappoint Leanne Panduren to the Workforce Development Board. Commissioner Bill Lutz supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.
All members present voted AYE.
MOTION PASSED
- d. **Approval to reappoint Dennis Collison to the Workforce Development Board, representing the Business sector, with his term ending December 31st, 2027** (*nomination letter was attached to agenda*)
Commissioner Brad Haggadone moved to reappoint Dennis Collison to the Workforce Development Board. Commissioner Bill Lutz supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.
All members present voted AYE.
MOTION PASSED
- e. **Approval to reappoint Rick Baird to the Workforce Development Board, representing the Labor Organization/Apprenticeship sector, with his term ending December 31st, 2027** (*nomination letter was attached to agenda*)
Commissioner Brad Haggadone moved to reappoint Rick Baird to the Workforce Development Board. Commissioner Bill Lutz supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.
All members present voted AYE.
MOTION PASSED

VI. Financial Report

Kelly Cook reviewed the Agency Budget and Expenditure Report for July 1st, 2024 – October 31st, 2024 with the members. Chair Commissioner Young called for approval of the reports as presented. Commissioner Bill Lutz moved to approve the finance report as presented. Commissioner Mary Babcock supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.
All members present voted AYE.
MOTION PASSED

VII. Finance Committee Report

Chair Commissioner Young reported that the check run report for September 1st, 2024 – November 30th, 2024 had been reviewed during the Finance Committee meeting and everything appeared to be in order. Chair Commissioner Young called for a motion to approve the payment of invoices in the check register payment history for the Board. Commissioner Bill Lutz moved to approve the payment of invoices as presented. Commissioner Ellen Ellenburg supported the motion. Chair Commissioner Young called for discussion. Chair Commissioner Young called for a vote.
All members present voted AYE.
MOTION PASSED

VIII. Agency Updates

Jody Kerbyson stated that all updates were provided during the preceding Workforce Development Board meeting.

IX. Personnel

Jody Kerbyson, Sharon Bowen, Kelly Cook, Jessie Billiau and Stephanie Polmanteer were excused from the room. Wendy Paxton presented personnel items to the Board for discussion.

X. Comments/Other Business

Members were reminded of the Board Expense Voucher if applicable.

XI. Adjournment

Seeing there was no other business, Chair Commissioner Young motioned to adjourn the meeting at 11:04 a.m. Commissioner Roger Ballard supported the motion.

All members present voted AYE.

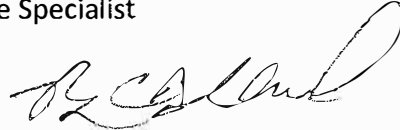
MOTION PASSED

Next Meeting will be held February 14th, 2025.

Respectfully submitted,

Roger Ballard , Chair

Stephanie Polmanteer, Administrative Specialist



Roger Ballard, Chair

Date

