



GOVERNING BOARD

MINUTES

June 13th, 2025

I. Call to Order

The meeting was called to order at 11:05 a.m. by Chair Commissioner Ballard.

Avery, James – Genesee Commissioner	X	Loyd, Delrico – Genesee Commissioner	
Babcock, Mary – Huron Commissioner	X	Lutz, Bill – Tuscola Commissioner	X
Ballard, Roger – Sanilac Commissioner	X	Moody, John – Sanilac Commissioner	X
Brodeur, Greg– Shiawassee Commissioner		Murphy, Joe – Huron County Alternate	
Haggadone, Brad – Lapeer Commissioner	X	Wise, Greg– Lapeer County Alternate	
Howell, Gary – Lapeer Commissioner	X	Genesee County Alternate	
Khoury, Sami – Huron Commissioner		Shiawassee County Alternate	
Koch, Matthew – Tuscola Commissioner	X	Tuscola County Alternate	

Eight members were present. An X indicates present members.

Staff present were Jody Kerbyson, Sharon Bowen, Kelly Cook, Wendy Paxton, and Stephanie Polmanteer.

II. Approval of Agenda

Chair Commissioner Ballard called for approval of the agenda. Commissioner Haggadone moved to approve the agenda. Vice Chair Commissioner Lutz supported the motion. Chair Commissioner Ballard called for discussion and a vote.

All members present voted AYE.

MOTION PASSED

III. Introductions

Board members and staff introduced themselves during the preceding Workforce Development Board meeting.

IV. Public Comments

There were no public comments.

V. Action Items

a) Approval of the minutes of the previous meeting on March 14th, 2025

Commissioner Haggadone moved to approve the meeting minutes. Commissioner Babcock supported the motion. Chair Commissioner Ballard called for discussion and a vote.

All members present voted AYE.

MOTION PASSED

b) Approval of action items from today’s Workforce Development Board meeting

Commissioner Haggadone moved to approve the items from today’s Workforce Development Board meeting. Commissioner Babcock supported the motion. Chair Commissioner Ballard called for discussion and a vote.

All members present voted AYE.

MOTION PASSED

VI. Financial Report

a) **Approval of the Agency Budget & Expenditure Report for July 1st, 2024 – April 30th, 2025**

Kelly Cook reviewed the report with the members. Vice Chair Commissioner Lutz moved to approve the reports as presented. Commissioner Koch supported the motion. Chair Commissioner Ballard called for discussion and a vote.

All members present voted AYE.

MOTION PASSED

b) **Approval of the Agency initial 2025-2026 Fiscal Year Budget for July 1st, 2025 – June 30th, 2026**

Kelly Cook reviewed the budget with the members. Vice Chair Commissioner Lutz moved to approve the initial budget as presented. Commissioner Koch supported the motion. Chair Commissioner Ballard called for discussion and a vote.

All members present voted AYE.

MOTION PASSED

VII. Finance Committee Report

Chair Commissioner Ballard reported that the check run report for March 1st, 2025 – May 31st, 2025 had been reviewed during the preceding Finance Committee meeting and everything appeared to be in order. Chair Commissioner Ballard called for a motion to approve the payment of invoices in the check register payment history for the Board. Commissioner Koch moved to approve the Finance Committee report. Commissioner Babcock supported the motion. Chair Commissioner Ballard called for discussion and a vote.

All members present voted AYE.

MOTION PASSED

VIII. Agency Updates

Jody Kerbyson stated that all updates were provided during the preceding Workforce Development Board meeting.

IX. Informational Items

Board members were reminded of the attached board expense voucher.

X. Board Member Comments/Other Business

There were no additional comments or business discussed.

XI. Adjournment

Seeing there was no other business, Chair Commissioner Ballard motioned to adjourn the meeting at 11:13 a.m. Secretary Commissioner Howell supported the motion.

All members present voted AYE.

MOTION PASSED

Next Meeting will be held September 12th, 2025.

Respectfully submitted,

Gary Howell, Secretary

Stephanie Polmanteer, Administrative Specialist



Gary Howell, Secretary

9-12-25

Date