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GOVERNING AGENCY BOARD
MINUTES
March 13th, 2026

I. Call to Order

The meeting was called to order at 10:40 a.m. by Chair Commissioner Roger Ballard.

Avery, James – Genesee Commissioner		Lutz, Bill – Tuscola Commissioner	X
Babcock, Mary – Huron Commissioner		Moody, John – Sanilac Commissioner	X
Ballard, Roger – Sanilac Commissioner	X	Murphy, Joe – Huron County Alternate	
Brodeur, Greg– Shiawassee Commissioner		Wise, Greg– Lapeer County Alternate	
Haggadone, Brad – Lapeer Commissioner	X		
Howell, Gary – Lapeer Commissioner	X	Genesee County Alternate	
Khoury, Sami – Huron Commissioner		Shiawassee County Alternate	
Koch, Matthew – Tuscola Commissioner	X	Tuscola County Alternate	

Six members were present. An X indicates present members.
Staff present were Sharon Bowen, Kelly Cook, Jody Kerbyson, Wendy Paxton, and Stephanie Polmanteer.

II. Approval of Agenda

Chair Commissioner Roger Ballard called for approval of the agenda. Commissioner Brad Haggadone moved to approve the agenda. Commissioner Bill Lutz supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

III. Introductions- All introductions were made at today's Workforce Development Board meeting.

IV. Public Comments - There were no public comments.

V. Action Items

a. **Election of officers:** Chair Roger Ballard, Vice Chair Bill Lutz, and Secretary Gary Howell
Commissioner Brad Haggadone moved to re-elect the Board officers as slated. Commissioner John Moody supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

b. **Approval of the December 12th, 2025 Meeting Minutes**
Commissioner John Moody moved to approve the minutes of the previous meeting. Commissioner Bill Lutz supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

c. **Approval of today's Workforce Development Board Action Items**
Commissioner Bill Lutz moved to approve the action items. Commissioner Brad Haggadone supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

d. **Approval of the Agency Audit**
Commissioner Brad Haggadone moved to approve the action items. Commissioner Bill Lutz supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

e. **Approval of reappointment of Mary Shelton to the WDB Literacy/Adult Education sector, with term ending December 31st, 2028**
Commissioner Brad Haggadone moved to reappoint Mary Shelton. Commissioner Bill Lutz supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

f. **Approval of appointment of Janie Witt, Director of Human Resources of Niles Industrial Coating, to the WDB serving the Business sector with term ending December 31st, 2029. Janie Witt is replacing Scott Avendt**
Commissioner Brad Haggadone moved to appoint Janie Witt. Commissioner Bill Lutz supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

g. **Approval of appointment of Gary Gariglio, President of Interpower Induction, to the WDB as the alternate for Madison Gutierrez**
Commissioner Brad Haggadone moved to appoint Gary Gariglio. Commissioner Bill Lutz supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

h. **Approval of the leases for the GST Michigan Works! Sandusky and Lapeer office spaces**
Commissioner Brad Haggadone moved to approve the leases as presented. Commissioner Bill Lutz supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

VI. Financial Report

Kelly Cook reviewed the Agency Budget and Expenditure Report for July 1st, 2025 – January 31st, 2026 with the members. Chair Commissioner Roger Ballard called for a motion to approve the reports as presented. Commissioner Bill Lutz moved to approve the reports. Commissioner Matt Koch supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

VII. Finance Committee Report

Chair Commissioner Roger Ballard reported that the check run report for December 1st, 2025 – February 28th, 2026 had been reviewed during the Finance Committee meeting, and everything appeared to be in order. Chair Commissioner Roger Ballard called for a motion to approve the report. Commissioner Bill Lutz moved to approve the report. Commissioner Matt Koch supported. Chair Commissioner Roger Ballard called for discussion and a vote. All members present voted AYE.
MOTION PASSED

VIII. Agency Updates

Jody Kerbyson stated that all updates were provided during the preceding Workforce Development Board meeting.

IX. Informational Items

The Board Expense Voucher was handed out at the meeting.

X. Comments/Other Business

No other comments or business were discussed.

XI. Adjournment

Seeing there was no other business, Chair Commissioner Roger Ballard motioned to adjourn the meeting at 10:42 a.m. Commissioner Gary Howell supported the motion. Chair Commissioner Roger Ballard called for a vote. All members present voted AYE.
MOTION PASSED

Next meeting will be held on June 12th, 2026.

Respectfully submitted,
Gary Howell, Secretary
Stephanie Polmanteer, Administrative Specialist

6-12-26

Gary Howell, Secretary | Date