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3270 WILSON STREET
MARLETTE, MI 48453
P. 989.635.3561
F. 989.635.2230
www.gstmiworks.org

GST MICHIGAN WORKS! POLICY 15-07 Change 2

(Board Approved 9-11-2026)

TO:	GST Michigan Works! Service Providers and Agency Staff
FROM:	Jody Kerbyson, CEO
SUBJECT:	Selective Service Registration
EFFECTIVE:	August 1, 2026
PROGRAMS:	WIOA Programs
REFERENCES:	WIOA Section 3(15)
RESCISSION	PI 15-07 C1
BACKGROUND:	Please visit the Selective Service website for more information about the Selective Service registration requirement at www.sss.gov The Selective Service System also has a quick reference chart showing who must register located at: http://www.sss.gov/PDFs/WhoMustRegisterChart.pdf.

POLICY:
The MWA and/or Service Providers disbursing services or benefits have the responsibility for determining Selective Service status and eligibility for services or benefits on a case-by-case basis.

Every male assigned at birth citizen, and every other male assigned at birth residing in the United States, must register with the Selective Service System (SSS) between their 18th and 26th birth dates. Men born on or after January 1, 1960, are required to register with the Selective Service within 30 days of their 18th birthday.

Selective Service registration can be verified at the online site www.sss.gov . You will need the individual's name, date of birth, and social security number. A printed confirmation or the selective service number must be included in the applicant's file.

This includes males (assigned at birth) who are:

- U.S. citizens;
- Non-citizens, including undocumented immigrants, legal permanent residents, seasonal agricultural workers, and refugees who take up residency in the U.S. before their 26th birthday; and/or
- Dual nationals of the U.S. and another country regardless of whether they live in the U.S.
- Transgenders

For U.S. citizens, Selective Service registration is not required if they are:

- Men born prior to 1960
- Men (assigned at birth) who are currently enlisted, hospitalized, institutionalized, or incarcerated are not required to register during their enlistment or confinement; however, they must register within 30 days after being released, if they have not yet reached their 26th birthday.

For non-U.S. citizens, Selective Service registration is not required if they fall within one of the following categories:

- Non-U.S. male (assigned at birth) who came into this country for the first time after his 26th birthday. Acceptable forms of documentation include:
  - Date of entry stamp in his passport;
  - I-94 with date of entry stamp on it; or
  - Letter from the U.S. Citizenship and Immigration Services indicating the date the man entered the United States presented in conjunction with documentation establishing the individual's age.

- Non-U.S. male (assigned at birth) who entered the U.S. illegally after his 26th birthday. He must provide proof that he was not living in the U.S. from ages 18 through 25.

- Non-U.S. male (assigned at birth) on a valid non-immigrant visa.

• Registration for Selective Service can be accomplished in four ways:

- Complete a form at the post office
- Go to armed forces recruiting station
- Go online at internet site www.sss.gov , **OR**
- By calling (847) 688-6888 between the hours of 9:00 a.m. to 4:30 p.m. Eastern Standard Time. Have the registrant's date of birth and social security number available.

Documentation for determining Selective Service registration status includes:

- Acknowledgement letter
- Form DD-214
- Screen printout of the Selective Service Verification Internet site: www.sss.gov
  - This Web site allows individuals to look up and confirm a male individual's Selective Service number as well as the date of registration, by entering a last name, social security number, and date of birth for registered males.
- Selective Service Registration Card
- Selective Service Verification Form (Form 3A)
- Stamped Post Office Receipt of Registration

26 Yrs. and Older Who Can No Longer Register

Any male 26 years of age or older who did not register for Selective Service, and now cannot because he is over age 26, is presumed to be disqualified from participation in WIOA -funded activities and services. However, GST Administrative Staff shall be responsible for making the determination of whether failure to register was knowing and intentional based on information submitted by the applicant. The burden to provide information explaining why he failed to register, falls on the applicant. The applicant must fill out GST's Selective Service Waiver Request, providing information which will be used to validate the reason for not registering.

GST Michigan Works! Service Providers or Agency Staff can submit this waiver along with information or evidence to the GST Administrative staff for approval. If the statement was not deemed a "willing and intentional" failure to register, the individual is otherwise eligible, and services may be granted. The approved waiver from GST Administrative staff shall be placed in the applicant's file. If the evidence shows that the individual's failure to register was "knowing and an intentional refusal to register," WIOA services must be denied. Applicants denied services must be advised of available WIOA grievance procedures.

Any grant-funded services provided to non-eligible individuals are considered an unallowable expense. Finally, if male participants turn 18 years of age while receiving grant-funded services, they must adhere to the Selective Services Registration requirement noted above.

ACTION:
GST Michigan Works! Service Providers and Agency Staff shall take the appropriate actions necessary to implement the administrative directives of this policy issuance, and shall ensure that all past, current, and future participants meet these requirements. Service Provider officials shall ensure the information contained in this policy is disseminated to all appropriate staff.

INQUIRIES:
Questions regarding this policy issuance should be directed to Program and Data Manager 810-233-5974 Ext 102 or Program Manager -Thumb Region 989-635-3561 Ext 230.

SIGNED: Jody Kerbyson 8-1-26

Jody Kerbyson, CEO — Date

Effective Date

PI 15-07	**10-1-2015**	WDB Approved	**03-09-2018**
PI 15-07 c1	**05-1-2022**	WDB Approved	**06-10-2022**
PI 15-07 c2	**08-1-2026**	**WDB Approval**	**08-01-2026**

Expiration: Ongoing