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WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES
June 12th, 2026; 9:30 A.M.

I. Call to Order

The meeting was called to order at 9:30 a.m. by Chair Leanne Panduren.

Baird, Rick	x	Mosier, Brianna / Amy Watts	
Batistoni, Pete	x	Nas, Paula	x
Byers, Kimberly	x	Panduren, Leanne	x
Gasso, Rochelle/ Dennis Weinand	x	**Prill, Yvonne** / Diane Ricevuto	x
Gaudet, Dan / Zach Desrochers		Rogers, Lisa	
Gutierrez, Madison	x	**Shelton, Mary** / Meredith Donahue	x
Hartwell, John / Chris Fillmore		Sheppard, Daniel / **Verona Terry**	x
Kappen, Jason / Duston Fenner		**Turner, Rafael**/ Madison Jarmon	x
Kunisch, Chuck		Witt, Janie	x
Lewis-Jennings, Tracie / Steve Peterson	x	Zahn, Correen	x
Mose, Sandi / Jeff Cook	x		

15 members were present. An X indicates present members.
Staff present were Jody Kerbyson, Sharon Bowen, Jessica Billiau, Kelly Cook, Joleen Chrivia, JulAnn Kuenzli, Sheila Rock, and Cindy Thornthwaite.

Other attendees present included: Tina Adams, James Avery, Mary Babcock, Roger Ballard, Greg Brodeur, Gary Howell, Sami Khoury, Matthew Koch, Bill Lutz, John Moody, Dirk Rieson and Nicholas Morehead.

II. Approval of Agenda

Member Yvonne Prill moved to approve the agenda. Member Correen Zahn supported the motion.
Chair Leanne Panduren called for discussion and a vote.
All members present voted AYE.
MOTION PASSED

III. Introductions

Members, staff, and other attendees introduced themselves.

IV. Public Comments

There were no public comments.

V. Action Items

a. **Approval of the minutes from the previous meeting on March 13, 2026**
Member Mary Shelton moved to approve the meeting minutes. Member Pete Batistoni supported the motion.
Chair Leanne Panduren called for discussion and a vote.

All members present voted AYE.
MOTION PASSED

b. **Approval of GSTMW! Plans**

Sharon Bowen presented the following GSTMW! plans:

• WIOA Regional/Local Four-Year Modifications • Rural Thumb Region's Workforce Readiness ELC • MI ASCEND • GEMS with FOC • Workforce & Employer Expansion: Sector Strategies and Related Activities • Career Event Planning • WIOA Allocations • Wagner Peyser Employment Services • WIOA Statewide Activities for Customer Relationship Management • Capacity Building and Professional Development • Infrastructure Agreements • Reemployment Services and Eligibility Assessment Program (RESEA) • Public Assistance Employment & Training.

Member Yvonne Prill moved to approve the plans as presented. Member Tracie Lewis-Jennings supported the motion.
Chair Leanne Panduren called for discussion and a vote.
All members present voted AYE.
MOTION PASSED

c. **Approval to continue funding of subcontractors and vendors as presented.**

Member Correen Zahn moved to approve the funding for subcontractors and vendors.
Member Rafael Turner supported the motion.
Chair Leanne Panduren called for discussion and a vote.
Members Mary Shelton and Sandy Mose abstained from voting. All remaining members voted AYE.
MOTION PASSED

d. **Approval of the appointment of Dr. Janie Jacobs, Assistant Vice President of CTE and Workforce Development, Mott Community College, to serve on the Career and Educational Advisory Council (CEAC) representing the Post Secondary Education sector, with Autumn Scherzer serving as her alternate.**

Member Pete Batistoni moved to appoint Dr. Janie Jacobs and Autumn Scherzer. Member Rafael Turner supported the motion.
Chair Leanne Panduren called for discussion and a vote.
All members present voted AYE.
MOTION PASSED

e. **Approval of GSTMW!'s Local Policy PI 18-01 Change 3 Approval Process of Training Providers/Programs to be Eligible on the Michigan Training Connect.**

Member Mary Shelton moved to approve GSTMW!'s Local Policy PI 18-01 Change 3 as presented. Member Rafael Turner supported the motion.
Chair Leanne Panduren called for discussion and a vote.
All members present voted AYE.
MOTION PASSED

f. **Approval of updated Demand Occupation Training List.**

Member Tracie Lewis-Jennings moved to approve the updated Demand Occupations Training list as presented. Member Correen Zahn supported the motion.
Chair Leanne Panduren called for discussion and a vote.
All members present voted AYE.
MOTION PASSED

g. **Approval of renewal with 3Sixty Agency**
Member Tracie Lewis-Jennings moved to approve the 1st renewal year with 3Sixty Agency for $100,000.00. Member Correen Zahn supported the motion.
Chair Leanne Panduren called for discussion and a vote.
All members present voted AYE.
MOTION PASSED

VI. Finance

a. **Approval of the Agency Grant Budget & Expenditure Report for July 1st, 2025 – April 30th, 2026**
Kelly Cook reviewed the report with the members. Member Yvonne Prill moved to approve the report as presented. Member Janie Witt supported the motion.
Chair Leanne Panduren called for discussion and a vote.
All members present voted AYE.
MOTION PASSED

b. **Approval of Agency's Initial 2026-2027 Fiscal Year Budget for July 1st, 2026 – June 30th, 2027.**
Kelly Cook reviewed the new fiscal year budget with the members. Member Correen Zahn moved to approve the budget as presented. Member Tracie Lewis-Jennings supported the motion.
Chair Leanne Panduren called for discussion and a vote.
All members present voted AYE.
MOTION PASSED

VII. Agency Updates

Jody Kerbyson discussed changes taking place regarding work registration for unemployment insurance claimants. Some of the changes discussed will take place in July, while others will occur in October. GSTMW! remains committed to assisting all applicants who need help throughout the process.

Kerbyson then reported on a grant that may become available through DTE for workforce development as a result of a settlement agreement. The funding will come through the Michigan Works! Association and be available statewide. Kerbyson noted the opportunity is the result of a referral from board member Mary Shelton.

On June 24th, the agency is hosting LEO Director Susan Corbin at a roundtable event at Fessler & Bowman to highlight the work done toward reaching goals outlined in Michigan's Statewide Workforce Plan and to discuss the statewide AI plan. Employers, partners, and other stakeholders have been invited to participate and highlight work done in the region. It will also provide an opportunity to discuss initiatives that would be helpful to continue into the next administration.

Kerbyson gave highlights on work being done at the federal and state levels regarding budgets, grant opportunities, and overall workforce initiatives.

VIII. Informational Items
The following informational items were discussed and reviewed.

a. ***Talent Talk***
b. **Board Acronyms.**
c. **Board Roster**
d. **2026 Meeting dates**

IX. Partner Updates

a. **Michigan Rehabilitation Services (MRS)** – Tracie Lewis-Jennings gave an update on the last quarter's happenings at MRS. Linda Watson was promoted and is no longer in our MWA area. MRS has that manager position and two VR counselor positions available.

b. **Department of Health & Human Services (MDHHS) –** Sandi Mose did not have an update to share. However, she announced she will be leaving her position with MDHHS in the fall and that the September meeting will be her last.

c. **Adult Education –** Mary Shelton shared state and local statistics regarding adult education in our region. Providers have been very busy. The State has suspended the funding for GED testing, which is desperately needed.

d. **Job Corps –** Verona Terry gave an update about the happenings at Job Corps. June 25, 2026, is the next Community Relations Council meeting.

e. **Safety Minute –** Rafael Turner gave several safety tips and reminders regarding storms, downed power lines, natural gas leaks, grills, firepits, construction, hydration, and ticks.

X. Comments/Other Business

No additional comments or business were discussed.

XI. Adjournment

Seeing there was no other business, Chair Leanne Panduren adjourned the meeting at 11:20 a.m.

Next meeting Friday, September 11th, 2026 at 9:30 a.m.

Respectfully submitted,
Sandi Mose, Secretary

Sandi Mose 9/11/26

Sandi Mose, Secretary Date